

HENLEY MANAGEMENT COLLEGE

COLLEGE REGULATIONS

REGULATION N° AR11

REGULATIONS FOR THE DESIGNATION OF

ASSOCIATE ORGANISATIONS

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REGULATION N° AR11 - Regulations for the Designation of Associate Organisations

AR11.1 Designation of Associate Organisations

AR11.1.1 An institution or organisation which satisfies:

- (a) the requirements of the College, as prescribed under, and/or in accordance with, these Regulations; and
- (b) where applicable, the requirements of the University or other external validating body,

may be designated to operate, as an Associate Organisation, a programme or programmes of study, subject to such terms and conditions as the College may deem appropriate.

AR11.2 Conditions for Designation as an Associate Organisation

AR11.2.1 Criteria for Designation

Before designation as an Associate Organisation an institution or other organisation shall normally be required to demonstrate that it has:

- (a) an established national reputation for excellence in the field of management and/or education in the country or region concerned;
- (b) relevant experience in the running and/or support of post-graduate and post-experience programmes;
- (c) established academic staff and an established academic infrastructure, or secure access to such staff and infrastructure, including teaching, learning support facilities (in particular library and computing facilities), administrative resources and capacity to provide tutorials, workshops, dissertation and personal counselling support and, where appropriate, research supervision;
- (d) appropriate corporate legal and financial status and standing; and
- (e) capacity and capability appropriately to develop the relevant market without prejudice to the activities of the College or of any other Associate Organisation of the College.

AR11.3 Designation and Review Procedures

AR11.3.1 The Academic Board shall establish procedures to ensure that a prospective Associate Organisation satisfies the academic criteria established in Regulation AR11.2.1.

AR11.3.2 The Principal, having taken such advice as he/she might deem appropriate, shall establish procedures to ensure that the commercial criteria established in Regulation AR11.2.1 (d) and (e), are appropriately satisfied by the prospective Associate Organisation.

AR11.3.3 Subject to the procedures identified in Regulations AR11.3.1 and AR11.3.2, and having taken such further advice as it might deem appropriate, the Academic Board shall be authorised to approve the designation of an institution or organisation as an Associate Organisation.

AR11.3.4 The Academic Board shall establish procedures which shall ensure that each Associate Organisation establishes and maintains regular and effective quality assurance arrangements in the operation of the specified programme or programmes.

AR11.4 **Matters Reserved to the College, the University or other Validating Body**

AR11.4.1 The right to admit all or any persons to a programme of study leading to an award of the College, University or other external validating body shall be reserved as appropriate to the College, University or other validating body.

AR11.4.2 The right to amend or in any way modify all or any materials relating to the specified programme or programmes, the copyright of which is vested in the College, shall be reserved to the College.

AR11.4.3 Overall and final responsibility for the determination of academic standards and quality assurance shall be retained by the College or the University or other external validating body as appropriate.

AR11.4.4 Approval of publication in any form of the name or logo of the College shall be reserved to the College.

AR11.4.5 The right to confirm the conferment of an award upon a participant in the specified programme or programmes shall be reserved, as appropriate, to the College, the University or other external validating body.

AR11.5 **Associate Organisation Agreement**

AR11.5.1 There shall be a Formal Agreement between the College and each Associate Organisation setting out the specific academic, financial and legal requirements and procedures attaching to designation as an Associate Organisation and the respective responsibilities of the College and the Associate Organisation. The form of the Agreement shall be determined by the Principal having taken such advice as he/she might deem appropriate. Such agreements shall be for a specified period.