

HENLEY MANAGEMENT COLLEGE

COLLEGE REGULATIONS

REGULATION N° AR10

**REGULATIONS FOR THE DESIGNATION OF
ACCREDITED CENTRES**

16 June 1995

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REGULATION N° AR10 - Regulations for the Designation of Accredited Centres

AR10.1 Designation of Accredited Centres

AR10.1.1 An institution or organisation which satisfies the requirements of the College, as prescribed under, and/or in accordance with, these Regulations, may be designated to operate as an Accredited Centre:

- (a) specified programmes of study leading wholly or partially to an award of the College, whether or not approved by any external validating body; and
- (b) such other programmes of study as may be agreed and as satisfy the requirements of the University or other external validating body, subject to such terms and conditions as the College may deem appropriate.

AR10.2 Conditions for the Designation of Accredited Centres

AR10.2.1 *Criteria for Accreditation*

The criteria to be satisfied by an institution or other organisation before accreditation shall normally include:

- (a) established experience and reputation relevant to the specified programme or programmes;
- (b) an appropriate overall corporate philosophy and ethos;
- (c) a credible and appropriate marketing strategy and business plan;
- (d) academic staff and an academic infrastructure appropriate to the specified programme or programmes, including teaching, educational support, administrative and other relevant facilities;
- (e) a programme management and quality assurance capacity relevant to the specified programme or programmes;
- (f) capacity for the assessment of attainment and, where relevant to the specified programme or programmes, of competence ; and
- (g) a research capacity where relevant to the specified programme or programmes.

AR10.2.2 *Requirements and Procedures*

- (a) Except where specifically varied under, and/or in accordance with these Regulations, all programmes of study by an Accredited Centre, shall fulfil all College academic requirements and procedures, as established for internal College programmes of study, relating to the validation, approval, operation, monitoring and regular review of such programmes; and, where appropriate,
- (b) the Accredited Centre shall fulfil all requirements which may be stipulated by the University or other external validating body for the specified programme or programmes.

AR10.2.3 *Accreditation and Review Procedures*

The Academic Board shall establish procedures which shall ensure:

- (a) that, before designation, the institution or organisation to be accredited meets all the criteria identified at Regulation AR10.2.1;
- (b) that appropriate procedures are followed by all Accredited Centres in respect of the maintenance, monitoring, evaluation and review, and the assessment, verification and certification of the specified programme or programmes; and
- (c) that all Accredited Centres establish and maintain regular and effective quality assurance arrangements in all aspects of the management and operation of the specified programme or programmes.

AR10.2.4 *Matters Reserved to the College*

- (a) Overall and final responsibility for the determination of academic standards and quality assurance shall be reserved to the College.
- (b) Approval of publication, in any form, of the name or logo of the College shall be reserved to the College.
- (c) The sole right to confirm the conferment of a College award upon a participant in the specified programme or programmes shall be reserved to the College.

AR10.3 **Accredited Centre Agreement**

AR10.3.1 There shall be a Formal Agreement between the College and each Accredited Centre in a form to be approved by the Academic Board or by such other Statutory Body as may be authorised by the Board, setting out the specific academic, financial, operational and legal requirements and procedures attaching to the designation as an Accredited Centre and the respective responsibilities of the College and the Accredited Centre. Such agreements shall be for a specified period.